



## Head of School

**Job Summary:** Kreiva Academy, an innovative public charter school serving grades 6–12 in Manchester, NH, is seeking a passionate Head of School to lead our student-centered, experiential learning community. We prioritize personalized education that engages students in solving real-world problems through project-based learning and competency-based assessment. Our ideal candidate is a visionary educator committed to social-emotional well-being, strong community connections, flexibility in approach, and upholding our mission of fostering self-awareness, adaptability, and the courage to reach beyond perceived limits.

As the Head of School, you will serve as the chief academic and executive leader, working in partnership with the Board of Trustees to ensure Kreiva Academy's mission and values are lived out daily and that every learner is supported on a customized path toward mastery. This is a unique opportunity to lead a personalized, project-based learning environment and drive educational innovation in a non-traditional setting.

### Key Responsibilities:

- **Visionary Leadership:** Uphold and advance Kreiva's mission, vision, and educational philosophy. Provide strategic direction to align all programs and practices with our personalized, project-based curriculum and growth mindset culture. Set ambitious goals for student achievement and school performance, and inspire faculty and students to reach them.
- **Academic Excellence:** Ensure a high-quality, rigorous academic program consistent with the school's charter and values. Oversee the development and continuous improvement of curriculum and instructional models – including project-based learning – to meet the needs of all learners. Use data to inform instructional practice and implement competency-based assessments, ensuring students achieve mastery of learning targets.
- **Student-Centered Culture:** Foster a safe, inclusive school climate of mutual respect, high expectations, and support for learning. Prioritize students' social-emotional growth by embedding Kreiva's "Growth Mindset" principles and Pillars of Success (e.g., courage, integrity, responsibility,

embracing diversity) into daily school life. Implement policies and programs that support students' well-being, engagement, and character development.

- **Faculty Development and Management:** Recruit, hire, and retain high-quality teachers and staff who are committed to our mission. Provide ongoing coaching, professional development, and mentorship to foster a collaborative, high-performing team. Evaluate faculty performance regularly, offering constructive feedback and support to continually improve instruction and student outcomes.
- **Personalized Student Support:** Monitor student progress closely and champion a responsive, individualized approach to education. Analyze achievement data and feedback to identify students' needs, and develop interventions or enrichment to ensure each student is supported in reaching their full potential. Oversee the development of Individual Learning Plans, Multi-Tiered Systems of Support (MTSS), or other strategies to help all learners – including those needing extra help or greater challenges – succeed.
- **Operations and Compliance:** Manage the day-to-day operations of the school, ensuring an efficient, safe, and smoothly functioning organization. Oversee financial and administrative functions – develop and manage the annual budget, maintain fiscal solvency, and ensure responsible use of resources. Ensure the school meets all regulatory requirements and reporting obligations as a public charter (state accountability, charter renewal, accreditation, etc.). Supervise facilities and technology to provide a conducive learning environment.
- **Board Collaboration and Governance:** Serve as the primary liaison to the Board of Trustees, reporting on all facets of school performance and keeping the Board informed of important factors influencing the school. Work with the Board to develop a long-term strategy, update the charter and accountability plans, and craft policies that advance the school's mission. Ensure proper governance procedures are followed and assist the Board in fulfilling its fiduciary and compliance responsibilities.
- **Community Engagement and Partnerships:** Act as an ambassador for Kreiva Academy, strengthening our ties with families, community partners, and supporters. Encourage active parent involvement and open communication to build a strong school community. Promote Kreiva's visibility and reputation by communicating our successes and unique approach to education. Build partnerships with local organizations, businesses, and higher education to enrich students' real-world learning opportunities.

## Qualifications:

- **Required:** Master's degree in Education, Educational Leadership, or a related field (advanced degree preferred). At least 5-10 years of successful school leadership/administrative experience (e.g., as a Principal, Head of School, or equivalent), preferably including experience at the middle or high school level. Classroom teaching experience (minimum of 3 years) at the secondary or middle school level with a record of improving student outcomes.
- **Preferred:** Doctorate in education or related field, and/or state school administrator certification. Previous experience in a charter school or similarly innovative educational setting is highly desirable. Demonstrated expertise in project-based learning, social-emotional learning programs, and competency-based education design and implementation.

## Salary & Benefits:

- **Salary:** Commensurate with experience and qualifications. Kreiva Academy is committed to offering a compensation package that is competitive with comparable charter school leadership roles in our region and nationally.
- **Benefits:** Comprehensive benefits package including medical, dental, and vision insurance, paid time off, and professional development opportunities.

**Equal Opportunity Employer:** Kreiva Academy celebrates diversity and is committed to creating an inclusive environment for all employees and students. If you are a visionary leader excited about driving personalized learning, community engagement, and real-world education, we encourage you to apply and lead our school into its next chapter of success.

**Please email your cover letter, resume and our Employment Application to [hr@kreiva.org](mailto:hr@kreiva.org).**

**An Employment Application can be found on our website: [www.kreiva.org/employment](http://www.kreiva.org/employment).**

**You may also apply through [Indeed](#).**